

## CANAPÉ MENU

- Buffalo Mozzarella, Sunblushed Tomato and Pesto Skewers
- Glazed Honey Roasted Chicken and Mango Cups
- Somerset Brie, Grape and Cranberry Herbed Crouton
- Shredded Duck and Hoisin Cones
- Highland Smoked Salmon, Cream Cheese and Chive Blinis
- North Atlantic Prawn Cocktail
- Cucumber, Herbed Cream Cheese and Red Onion Roundels
- Roast Rare Beef with Horseradish Cream
- Filo Prawns and Sweet Chilli Sauce
- Strawberry Scones with Cornish Clotted Cream
- Mini Crab Cakes, chilli jam

## AMUSE-BOUCHE

*Supplement £2.95 per person*

- Carrot and Coriander Soup
- Pea Veloute, crème fraiche
- Butternut Squash Veloute, toasted spiced almonds

## STARTERS

*Choose one from a selection of:*

- Tian of Prawn and Crayfish, avocado cream
- Broccoli and Crumbed Stilton Soup, warm twisted seeded bread stick
- Charcuterie Platter, selection of artisan breads, vinegars and oils
- Crab Cake, chilli jam, coriander and spring onion salad
- Butternut Squash and Sweet Potato Soup, warm twisted seeded bread stick
- Seasonal Melon, mixed fresh berries
- Mozzarella, Tomato, Basil Bruschetta, pesto dressed leaves
- Tomato and Basil Soup, warm twisted seeded bread stick
- Prawn and Dill Roulade, smoked salmon cream cheese
- Wild Mushroom Fricassee, toasted brioche
- Duck, Fig and Pistachio Pate, fruit chutney, baked bread

## SORBETS

*Supplement £3.50 per person - Choose one from a selection of: Blackcurrant, Raspberry, Mango, Champagne*



### MAIN COURSES

*Choose one from a selection of:*

- Roasted Meats
  - Roast Sirloin of 28 day aged Dedham Vale Beef with Yorkshire pudding
  - Honey Roasted Essex Turkey, sausage and onion stuffing, bacon roll
  - Hertfordshire Prime Lamb, redcurrant cups
  - Suffolk Roast Loin of Pork, sage and onion stuffing
- All roasts are served with roast potatoes and family service vegetables*
- Sautéed Chicken Breast, wild mushrooms fricassee, dauphinoise potato, tender stem broccoli
- Plum Cherry Tomato and Goats Cheese Tart, baked cherry tomatoes, rocket leaf salad, new potatoes
- Fillets of Seabass, Spinach, Cherry Tomatoes and Mangetout, crushed new potatoes, lemon butter sauce
- Basil and Smoked Bacon stuffed Chicken Breast, red wine sauce, crispy bacon, baby broccoli, dauphinoise potatoes
- Braised Lamb Shank, spring onion mash, maple glazed chantery carrots
- Pepper Roasted Duck Breast, fondant potatoes, cherry sauce, green beans
- Vegetable Tower, panfried halloumi, lime and coriander couscous, red pepper coulis
- Rosemary Seasoned Lamb Loin, pea puree, confit shallot, green beans, dauphinoise potato
- Panfried fillet of Salmon, buttered mangetout, spring onion crushed new potatoes

*Family served vegetables of carrots, broccoli and beans*

### DESSERTS

- Double Chocolate Brownie, white chocolate ice cream
- Orchard Apple Tart Tatin, butterscotch sauce, vanilla pod ice cream
- Rich Chocolate Pot, pistachio biscuits
- Summer Pimms Cheesecake, cup of mixed berries
- Sticky Toffee Pudding, caramel sauce, vanilla ice cream
- Honey Pannacotta, salted caramel ice cream, toffee popcorn
- Lemon Tart, whipped cream, raspberry sauce
- Crème Brulee, mulberry's own shortbread biscuits
- White Chocolate and Baileys Cheesecake, vanilla cream
- Smooth Raspberry Delice, raspberry biscuit



## BRITISH CLASSICS

### STARTERS

- Classic Prawn Cocktail, warm bread stick
- Homemade Scotch Egg, baby leaves, chilli jam
- Tomato Soup, olive bread

### MAIN COURSES

- Cumberland Sausage and Mash, red onion gravy
- Classic Steak Pie, mash potato, mushy peas
- Boiled Gammon Ham, bubble and squeak, parsley sauce

### DESSERTS

- Jam Sponge and Vanilla Custard
- Lemon Meringue Pie
- Profiteroles and warm chocolate sauce

## EVENING BUFFET 1

£19.50

*Please choose 5 items:*

- Assortment of Wraps
- Warm Cocktail Sausages
- Hickory Smoked BBQ Ribs
- Selection of Home baked Pizzas
- Crudités and a Selection of Dips
- Duck and Hoisin Spring Rolls
- Vegetable Samosas
- Vegetable Spring Rolls
- Marinated Chicken Wings

## EVENING BUFFET 2

£19.50

- Selection of Handmade Beef Burgers and Sausages with lettuce, tomato, cheese, pickles, spicy mayonnaise, onions, mustard, ketchup, breads with
- BBQ Pulled Pork with lettuce, tomato, BBQ sauce, breads

## EVENING BUFFET 3

£19.50

Assortment of home Baked Pizzas

Buffalo Mozzarella, Tomato, Rocket leaf

BBQ Chicken, Smoked Bacon, Peppers, Sweetcorn

Pepperoni and Chorizo, Beef Tomato, Basil

## EVENING BUFFET 4

£19.50

Fajitas station

Marinated Chicken, Guacamole, Salsa, Cheese, Sour Cream, Lettuce, Peppers, Onions, Floured Tortillas



### BBQ £29.50 (minimum 50)

- Lemon and Thyme Chicken Breast
- Handmade Beef Burgers
- Cumberland Sausage
- Salmon and Pepper Kebabs
- Cajun Mini Steaks
- Bread Selection
- Lettuce Leaves, Tomato and Coleslaw
- Selection of Dressings

### COLD FORK BUFFET £35.00 (minimum 50)

- Decorated Whole Salmon
- Roast Sirloin of Beef or Roast Turkey
- Honey Sliced Ham
- Mediterranean Vegetable Quiches
- Minted New Potatoes
- Bread Selection
- Green Salad, Tomato and Coleslaw
- Selection of Dressings



### LITTLE TOUCHES

*To complete your evening reception:*

Selection of Cheese, biscuits & pickles (minimum 20 people) £6.50 pp

Cheeses include, Bavarian Smoked, Mature Cheddar, Petit Pont L'evêque, Somerset Brie, Cornish Yarg, Irish Blue Veined Stilton

Dessert Fantasia (minimum 20 people) £6.50 pp

A Selection of Desserts including Cheesecake, Tortes, Mousses, Pannacotta, Profiteroles

Sweet Shop Table and Cinema style Popcorn £250.00

2kg bowls of Jelly Beans, Mini Fizzy Strawberry Pencils, Fried Eggs, Cola Bottles, Giant Strawberries and Love Hearts

### CHILDREN'S MENU *Choose one from a selection of:*

#### *Starters*

- Tomato soup, Fresh Baked Bread Sticks
- Melon and Strawberry cocktail
- Chicken Salad

#### *Mains*

- Chicken Nuggets, Chips and Beans
- Chipolata Sausage, Mashed Potato and Peas
- Breaded Scampi, Chips and Peas
- Tomato and Ham Pizza, Chips
- Macaroni Cheese
- Sheppard's Pie with Peas and Carrot's

#### *Desserts*

- Ice-cream selection
- Fresh Fruit Salad
- Chocolate Brownie Sundae
- Fruit Trifle
- Strawberry Meringue

# Mulberry House Terms and Conditions

## 1. Confirmation

1.1 Confirmation is required 7 days after the initial booking has been taken.

A booking is considered definite, when confirmed in writing, along with a deposit of £1,500.

1.2 Bookings cannot be held provisionally after this time frame and may be released without notice. Our Terms & Conditions need to be duly signed.

## 2. Payment

2.1 At 12 months prior to wedding date we require a payment of 25%, 6 months prior to wedding date we require a further payment of 25% of the outstanding balance of estimated charges. Payments are non-refundable.

2.2 At 6 weeks prior to the wedding date, we require a firm indication of numbers in order for an estimated invoice to be raised and final numbers 4 weeks prior at which point invoice should be paid. This figure will be charged should the final number reduce.

2.3 If paying by Credit Card, a additional 2% will be added to cover our credit card handling fee.

2.4 Failure to make payment may result in your booking being cancelled.

2.5 Any additional extras occurring from the event must be settled on departure from Mulberry House. We are unable to accept post-dated cheques.

## 3. Civil Ceremonies

3.1 If a Civil Ceremony is required there will be room hire charge.

3.2 We will include full use of our audio system for your music during the Ceremony. Mulberry House has a number of licensed rooms; please contact our wedding coordinators to discuss.

3.3 It is the responsibility of the client to contact the Superintendent Registrar at Essex County Council to book the ceremony.

## 4. Number Requirements

4.1 There are minimum number requirements on certain days or dates. This minimum number is the figure on which all the per-head charges will be based. Our charges will then be based on either the minimum numbers or the final numbers which ever is the greater.

4.2 The maximum seating capacity in the Mulberry Suite is 100 guests with an additional 50 (unseated) for the evening element. The maximum seating capacity in the Marquee is 120 guests with an additional 50 for the evening element.

## 5. Package Costs

5.1 We feel that our wedding package includes everything you will need to make the day complete. However, our package can be upgraded depending on the items required.

5.2 If the wedding continues into the evening and additional guests are invited, an evening buffet will be served. We cater for a minimum of 75% of the total day adults plus additional evening adult guests.

5.3 Children can be catered for, please ask the wedding coordinator for prices.

5.4 Every effort is made for your wedding to be a memorable occasion but we cannot guarantee exclusive use of the house and gardens.

## 6. Menus

6.1 Our wedding menus have been created by our team of experienced chefs. Please select one dish per course for all guests, allowing for special dietary requirements. These can be catered for but must be notified approximately 4 weeks before the function. In the event that you would like an alternative dish, we are happy to accommodate you but it may incur a supplement charge.

6.2 Menus are subject to change or altered without prior notice.

6.3 If there is to be an evening element to the day (a band or disco has been booked) an evening buffet is necessary. Any extra evening guests will be charged on a per person basis, however for catering our figures will reflect a minimum of 75% of the total day guests plus evening guests.

6.4 No consumption of own food, drinks or alcohol permitted at any time. With the exception of baby food or celebration cakes. If you consume your own food, drinks or alcohol, Mulberry House reserves the right to charge the customer or to withhold the cost from your deposit.

## 7. Corkage

7.1 Mulberry House does not allow the customer to bring their own food or drink to the hotel to be consumed at the event, with the exception of baby food and wedding cakes.

## 8. Drinks

8.1 All drinks are measured at: Champagne - 125 ml, Wine - 175ml, Spirits - 25ml.

## 9. Prices including accommodation

9.1 Prices are listed on our rate guide but are subject to change without prior notice. There is no charge for our cake stand and knife.

## 10. Finishing Times

10.1 Finishing times are 11.30 pm for the bar and 12 midnight for the music (a late licence till 1am is available at an additional charge of £500). The residents bar will remain open and the closure of this is at the Manager's discretion. Carriages at 12.30

10.2 Non-resident clients are requested to vacate Mulberry House within one hour of the end of the function. Mulberry House reserves the right to levy additional charges should Mulberry House staff be retained beyond 01.00 hrs.

10.3 Mulberry House reserves the right to close an event early should there be abuse to the staff or disorder by any guest or as a consequence of the event. Should this occur Mulberry House will be entitled to retain all sums previously paid (or which have become payable) by you.

## 11. Entertainment

11.1 Mulberry House has a recommended DJ and therefore it is recommended that you organise your entertainment via this channel. Your choice of entertainment must carry a public liability Insurance certificate and sufficient PAT testing for their electrical equipment. Please note that each function suite has sound limiters installed, the Mulberry Suite is limited to 99dB and the Marquee to 85dB.

11.2 Fireworks and hand held sparklers are not permitted at Mulberry House.

11.3 Whilst every effort will be made to cater to our client's requests, Mulberry House respectfully requests that the audible level of noise, caused in particular by audio equipment, be maintained at reasonable levels. Mulberry House has the sole discretion regarding what is reasonable.

## 12. Equipment and Property

12.1 Client's own equipment and property is brought into Mulberry House at the client's own risk. Mulberry House accepts no liability for loss or damage.

12.2 Wedding presents must be removed from the premises as Mulberry House cannot accept these items for safekeeping. Items such as table plans, favours, etc., can only be delivered approximately 24 hours prior to the function. Any items that are left after the event must be picked up within 48 hours unless an extension has been agreed.

## 13. Damage

13.1 A £500 returnable deposit is made to cover any damage caused by guests, their guests, agents or employees.

13.2 In the event that damage exceeds £500 the persons signing the contract are liable for any damage that has become evident during the event or on inspection of rooms, buildings or grounds. Please allow 7-10 days to receive your deposit.

## 14. Agents

14.1 Should an agent wish to enter into a contract with Mulberry House, the agent acts for the client and it is the client's responsibility to ensure payment is made of the account.

14.2 We do not pay commission to agents on wedding bookings.

## 15. Confetti

15.1 Confetti is a familiar part of any wedding but we please ask that no confetti or confetti canons are used in the inside areas of Mulberry House and that only natural confetti, ie. dried petals, is thrown within the Grounds.

## 16. Bedrooms

16.1 Bedrooms will be all allocated to the wedding party initially when confirming the date. Mulberry House request all rooms are allocated by the host, to which then guests can call and confirm their bookings individually with payment in full. The allocation list must be received no later than 2 months prior to the wedding date, and all confirmed bedrooms paid in full no later than 2 weeks prior to the wedding date. Should the host not wish to allocate the guests, Mulberry House must be notified to begin taking direct bookings from guests when quoting the wedding party. Bedrooms are then sold on a first come, first serve basis. Check in is from 14:00 and check out is strictly by 10:30. Early check in is only guaranteed 24 hours prior to arrival date. We can not allow early access to any of the bedrooms prior to 14:00 regardless of travel distance. Please note a pre-authorisation of a credit or debit card is taken for every guest on check in to the sum of £50.00 to cover any damages.

16.2 Latest check in time is time is 22:00.

16.3 Late check outs will be charged at £20.00 per hour and Mulberry House has the right to charge the card the booking was made.

16.4 Upgrades are at Manager's discretion

16.5 Prices are subject to change and we can not guarantee accommodation rates at point of wedding sale.

## 17. Bedroom Cancellation

17.1 Cancellation of any bedroom must be notified to us 48 hours prior to arrival date or deposit is not refunded.

## 18. Contract

18.1 When a contract is confirmed in writing or with a credit card number, a contract is deemed to exist. This contract is governed by English Law. Where a Bride and Groom or clients have both signed a contract, they are both responsible for the payment of invoices and cancellation charges.

18.2 Mulberry House reserve the right to remove guests for inappropriate behaviour at any time (in such an instance no refund will be given).

## 19. Lost Property

19.1 Please be advised that your guests are responsible for their property. Property will be retained on the premises for individuals to collect for up to 2 months.

## 20. Wedding Cancellations

20.1 If you need to cancel your booking, you must tell us by telephone and confirm in writing as soon as possible. We will be entitled to retain all sums previously paid (or which has become payable) by you.

20.2 If you need to reduce the facilities or guest numbers set out on the event schedule, you must tell us by telephone and we will send you an amended event schedule. We will still however be entitled to charge you according to the guaranteed minimum numbers shown on the Rate Guide. Cancellations made 3 months prior to event are at full rate.

## 21. Mulberry House Grounds

21.1 Clients are reminded that Mulberry House retains a variety of animals and birds for the enjoyment of all. Clients are asked to give respect to these animals and not cause them alarm or distress. In particular, children should be accompanied by responsible adults at all times.

21.2 Within the Mulberry House grounds are three deep-water lakes; accordingly responsible adults should accompany children at all times.

## 22. Complaints:

22.1 We will endeavour to ensure your function is a success. Should you have cause for complaint, please endeavour to inform the Duty Manager on the day of the event to ensure that details are accurately recorded.

22.2 If you are not happy with any part of the civil ceremony please notify the Superintendent Registrar at Essex County Council.